

### **Classified List of Collection Behaviors**

1. Access
  - a. Circulate to users
  - b. Lend to UC libraries-restricted use
  - c. Use on site
  - d. Provide photocopies
  - e. Digitize on demand
  - f. Lend to other libraries
2. Completeness
  - a. Content (missing pages, missing content types)
  - b. Bibliographic (missing volumes/issues; variant editions)
3. Relationship to other formats
  - a. Commercial digital format exists
    - i. Complete
    - ii. Not complete .....
  - b. Digitized by UC
    - i. Quality of digital
    - ii. Availability of digital
  - c. Commercial microform exists
  - d. Microformatted by UC
4. Preservation treatment
  - a. Eligible
  - b. Applied
5. Retention status
  - a. Perpetual (copy of record)
  - b. Research (retained as long as relevant to UC research and teaching programs)
  - c. ....
6. Facilities
  - a. Physical security
  - b. Preservation environment
  - c. Proximity to academic communities

### **List of Potential Shared Collections**

1. Shared now
  - a. Tier 1 (Universitywide license) digital journals
  - b. Additional print equivalents of Tier 1 digital journals
2. Group 1 – more likely candidates
  - a. Tier 1 digital books
  - b. Databases (reference, full text)
  - c. Digitized print material
  - d. Government Documents – Low Use
  - e. Government Documents – Current Digital
  - f. Back runs of journals with digital equivalents
  - g. Back runs of journals without digital equivalents – prospective
  - h. Back runs of journals without digital equivalents - retrospective
3. Group 2 – less likely candidates
  - a. Monographs [in RLFs], [not circulated for X years]
  - b. Non-print collections (low use)