

## Library Statistics Data Collection Schedule

2008-09

Campus Tasks	Systemwide Tasks	Start Date	Due Date	Notes
	Review due dates/Call to campuses	Thurs. 6/25/09		
Data Collection: All Schedules Due (A,B,C,D,E,F)		Thurs. 6/25/09	<b>Mon. 9/14/09</b>	
	Process Schedule C	Mon. 9/14/09	Mon. 9/21/09	
Verify Schedule C	Verify Schedule C	Mon. 9/14/09	Fri. 9/21/09	Questions to campuses if necessary
	Process Schedules A, B, D, E & F	Mon. 9/28/09	Fri. 10/16/09	
Verify Schedule A	Verify Schedule A and F	Mon. 9/28/09	Fri. 10/30/09	Questions to campuses if necessary
	Final pre-review edit	Mon. 11/2/09	Fri. 11/6/09	
Campus Review		Mon. 11/9/09	<b>Mon. 11/23/09</b>	
	Final Production	Mon. 12/7/09	Fri. 12/18/09	
Campus due dates in <b>bold</b> .				